



Southeast  
German  
Shepherd  
Rescue

## Expense Reimbursement Form

Name:

Date:

Address:

City:

State:

Zip:

Phone:

Email:

Preferred method of reimbursement:    PayPal \_\_\_\_\_    Snail Mail \_\_\_\_\_

My PayPal address is: \_\_\_\_\_

**\*Please allow 10-15 business days for delivery of a mailed reimbursement check.\***

Please make sure that your reimbursement request is within SGSR's guidelines for qualified expenses. If you

Per SGSR policy, reimbursements submitted over 30 days old or receipts not submitted with this form will be considered a donation ONLY and will NOT be reimbursed.

Date	Dog Name	Dog ID #	Place of Purchase	Nature of Expense	Amount
					\$
					\$
					\$
					\$
					\$
					\$
					\$
<b>REIMBURSEMENT TOTAL:</b>					\$
<b>DONATION TOTAL:</b>					\$

Please help us create a green rescue by faxing in receipts and emailing your expense reports to:

Treasurer's E-mail: [sgsrtreasurer@gmail.com](mailto:sgsrtreasurer@gmail.com)

SGSR Fax: 888-625-6219

You may also mail receipts and Expense Report form to:

SGSR Treasurer, PO Box 416, Osakis, MN 56360